

Fundraising

Waitressing for Tips



Thank you for choosing us for your event!

Here are some facts:

1. A letter of intent must be presented stating the name of your organization, date requested for event (subject to availability) and purpose of the benefit.
2. Fundraisers are held on Tuesday nights only from 5:00 pm to 9:00 pm with a short training to be held at 4:30 the day of the event.
3. Five members of your group will be waitressing for tips. They must be a least 16 years of age, they must wear a white shirt or your own group shirt, and everyone must be uniformed.
4. Only Carmen's staff can serve alcohol and must check I.D.'s.
5. All guest checks must be settled by a Carmen's Manager or staff member.
6. Your group is responsible for advertising your event. We suggest that you promote the event as much as possible. This will help make your event successful and profitable.
7. The event must be confirmed with a Carmen's Manager 48 hours prior to the event.

Name of the Group _____

Purpose of the Event _____

Benefit Cause _____

Contact Name _____

Phone Number _____

Approved By _____ Date _____

Carmen's Manager

Confirmed by _____ Date _____

Notes _____

Script

Hi my name is _____. I'm with _____ and raising money for _____.

Tonight we will be fundraising money from your tips. What would you like to drink? Only Carmen's staff can serve and check I.D.s for drinking alcohol. Bring soft drinks to table and ask if they are ready to order or if they need a few minutes to decide.

Write order and repeat everything after taking order. Remember: *Chicago's style pizza, deep dish pizza* and *pan pizza* are all the same crust type and take 30 minutes to cook. Stuffed pizza is the one with the sauce on top and takes 35 minutes to cook. Thin crust pizza takes 20 minutes. Ask your Carmen's server guide to assist you in entering the order in the computer and printing the ticket, then write your name on the order and take it to the kitchen. Let the cooks know about any appetizers and if you need them first or with the food. After serving the food, inquire if everything is good, or if they need anything else, or if they would like a refill on their drinks. When they are done eating, wrap the leftovers and offer some dessert. Finally, thank your guests for coming to help your cause and wish them a good night!

